

## **CCAC FAQs**

### **Who should join CCAC?**

Credential Counselors and Analysts of California (CCAC) is a professional organization of credentialing personnel from universities, school districts and county offices of education in the state of California. You will want to join CCAC if you are employed in the credentialing field and use information about California credentialing in the performance of your every-day job duties. Those employed by universities join CCAC at the regular membership level and those employed by school districts, county offices of education etc. join CCAC at the associate membership level.

### **How do I join CCAC?**

If you attend the Fall CCAC Conference then you are a CCAC member for the following year. You do not need to do anything else to join and your name will automatically be added to the membership database and your e-mail address to the list serve.

For those who did not attend conference the membership application is available on the CCAC web site,

[http://www.teamccac.net/organization/Membership\\_Application\\_2006\\_2007.pdf](http://www.teamccac.net/organization/Membership_Application_2006_2007.pdf)

Print out the application, fill it out and mail it with your check for the membership fee to the address on the application. Keep a copy for yourself.

### **What do I get with my membership in CCAC?**

Membership provides you with access to the CCAC listserves, providing information of interest to all credential personnel in the state of California including highlights of the meetings of the CTC, Q & A from members, announcements about changes in the field of credentialing and upcoming CCAC events including the fall conference and spring regional workshops. The CCAC board of Directors represents the CCAC membership at state wide certification meetings including the meetings of the CTC, in meetings with agencies involved in certification such as exam companies and provides input and testimony from the perspective of those in the field. Members are represented by the advisory committee, providing input on matters effecting the field to the CCAC Board of Directors. Members are invited to vote for various offices depending on membership level as well as run for office.

### **How do I get on the CCAC list serve?**

You will be signed up for the list serve automatically when you join CCAC.

### **Where do I get information on the Fall conference?**

The Fall CCAC conference is offered every October in Sacramento and is presented jointly by CCAC and the CTC and includes presentations by key members of the educational community such as the California Department of Education. Information and the conference registration form is available on the

CCAC web site, <http://www.teamccac.net/events/conference.htm> Members will also want to watch the CCAC list serve for notices about conference.

**Does CCAC offer any other conferences or workshops?**

CCAC offers meetings in the spring in regional areas throughout California. The CCAC spring regional meetings follow the spring CTC workshop and offer information on current issues concerning credentialing. Information is available on the CCAC web site <http://www.teamccac.net/events/workshops.htm> Members will also want to watch the CCAC list serve for notices about workshops and meetings.

**What opportunities are available to become actively involved with CCAC?"**

There are many volunteer positions within CCAC such as working at Fall Conference at the Registration Desk, serving as a Session Facilitator, or sitting on the Conference Committee in some capacity. These positions would help you get to know the members and also get a feel for how CCAC works. If you wish to be more deeply involved, start with running for IHE, County or District Representative. Regular members may be interested in progressing to running for a seat on the Board of Directors. For more information on becoming involved with CCAC, please contact the President or the Vice President for Programs. <http://www.teamccac.net/aboutus/board.htm>

**How can I become more knowledgeable about teacher credentialing?**

If you are employed in the credentialing field then you will first want to join CCAC in order to receive informational materials and credential updates. Membership information is available on the CCAC web site, [http://www.teamccac.net/organization/Membership\\_Application\\_2006\\_2007.pdf](http://www.teamccac.net/organization/Membership_Application_2006_2007.pdf) You will want to attend the CCAC conferences and workshops at which experienced credential analysts from CCAC, CTC staff and other persons involved in education present. Visit the "resources" page on the CCAC web site for links to sites with current information on credentialing: <http://www.teamccac.net/resources/resources.htm>

**Whom do I contact with concerns, ideas, or comments?**

Contact information for CCAC is available on the web site <http://www.teamccac.net/aboutus/board.htm>  
For information about the administration of CCAC contact the President.  
For information about conference contact the Vice President for Programs  
For information about membership contact the Vice President for Membership  
To provide input on items of interest to all members contact the representative on the Advisory Council for your employment group, university (IHE), district or county.

**Can I get the names of other members of CCAC?**

CCAC takes the privacy and internet security of its members very seriously and therefore the CCAC membership database is for the exclusive use of CCAC

administration only and is not available for distribution. The database is used to provide access to list serve announcements and for official CCAC messages and alerts including election notification and for no other purpose. Those needing information on credential personnel employed in the state may consult the CTC web site or the web sites of the individual education agencies for contact information.

### **Helpful information:**

*(This information is provided as a service to CCAC members however is not verified or endorsed by CCAC)*

### **What is the CTC?**

CTC stands for the Commission on Teacher Credentialing which is the autonomous state standards board for the state of California. Information is available on the web site, <http://www.ctc.ca.gov/commission/about.html> The commission consists of 19 members. The Commission employs a staff of about 165 responsible for implementing the actions of the Commission and includes the Certification, Assignment and Waivers Division, the Professional Services Division and the Professional Practices Division.

### **What is the CDE?**

The California Department of Education (CDE) [www.cde.ca.gov](http://www.cde.ca.gov) oversees the state's public school system. The CDE and the State Superintendent of Public Instruction are responsible for enforcing education law and regulations; and for continuing to reform and improve public school programs. The State Superintendent of Public Instruction is a state official elected by the people on a nonpartisan ballot for a four-year term. The State Board of Education (SBE) [www.cde.ca.gov/be/](http://www.cde.ca.gov/be/) is the governing and policy-making body of the California Department of Education. The SBE sets K-12 education policy in the areas of standards, instructional materials, assessment, and accountability. The SBE adopts textbooks for grades K-8, adopts regulations to implement legislation, and has authority to grant waivers of the *Education Code*. The SBE has 11 members, appointed by the Governor and including the Secretary of Education.